

PARTNERSHIP KICK OFF MEETING

Enhancing the Capacity of Intermediary Business Organizations in Nepal (ECIBON Project) Funded by the European Union Implemented by European Economic Chamber (EEC) - Nepal

Location:

London Chamber of Commerce and Industry (LCCI)
33 Queen Street, London, EC4R 1AP
England

Tel: +44 20 7203 1967
Fax: +44 20 7203 1905

Date:

2 & 3 October 2007

Partnership Composition to implement the project:

- European Economic Chamber of Trade, Commerce & Industry (EEC) – Nepal
- Federation of National Cottage and Small Industries Nepal (FNCSIN)
- London Chamber of Commerce and Industry (LCCI)
- Sydsvenska Industri och Handelskammaren (Chamber of Commerce and Industry of Southern Sweden) - CCISS
- The Danish Federation of Small and Medium-Sized Enterprises (Håndværksrådet) (DFSME)

Participants:

Mr. Dibya Mani Rajbhandari

President

European Economic Chamber of Trade, Commerce & Industry (EEC) - Nepal
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Enhancing the Capacity of Intermediary Business Organizations in Nepal (ECIBON)
Funded by the European Union under Asia-Invest Program
Implemented by European Economic Chamber (EEC) - Nepal
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Kathmandu, Nepal

Agenda:

- a. introduction of each partner
- b. general review of the project's objectives
- c. determine definite responsibilities and tasks of each partner
- d. determine details of all scheduled activities
- e. general review and fixing of work-plan / time schedule of the project
- f. determine working procedures
- g. determine procedures for reimbursement of fees and expenses

Chair Person:**Mr. Dibya Mani Rajbhandari**

President

European Economic Chamber of Trade, Commerce & Industry (EEC) - Nepal

Briefing of Activities:

Mr. Bimal Raman Parajuli

Project Assistant Manager

Enhancing the Capacity of Intermediary Business Organizations in Nepal (ECIBON Project)

Program Proceedings:

Monday 1 October

Arrival of participants to London from their respective countries for the kick off meeting

Tuesday 2 October

09:30	Arrival of Partners / Tea / Coffee
10:00	Meeting starts
	Mid morning coffee break
13:00	Lunch
14:00	Meeting
	Mid afternoon tea break
17:00	Meeting Close

Wednesday 3 October

10:00am	Meeting start
	Mid morning coffee break
13:00	Lunch
14:00	Meeting
	Mid afternoon tea break
17:00	Meeting adjourns
	Photo Session

Thursday 4 October

Free day (sight seeing)

Friday 5 October

Participants depart to their respective countries

Note: Participants will also have extensive discussion on the MoU for partnership agreement to implement the project and will sign the cooperation agreement.